



G.W. BRADFORD PRIMARY STUDENT HANDBOOK APPENDIX

2020-2021

440 Collins Street

Mailing: 203 East 7th Street

Rusk, TX 75785

903-683-5592

www.ruskisd.net/gw-bradford-primary

Una traducción de este documento es disponible a su petición por modo de hablar por teléfono a la oficina de las escuela donde asiste su hijo/hija, 903-683-6106

School Day: 7:55 am – 3:20 pm
 9:00 am – Daily Attendance Time
 (Students considered absent if they arrive after 9:00 am)
 3:20 Dismissal – Students that signed out before 3:20 are considered a Leave Early

Perfect Attendance: Requires a student to be present the full day, 7:55 am – 3:20 pm, with no absences (excused or unexcused), late arrivals, or leave earlys. All campuses will notify parents regarding excessive late arrivals and leave earlys. This notification may be done through conference or letter, and will include that 5 late arrivals/leave earlys = 1 day absent for compulsory attendance.

7:30 am – Doors open. Due to the growing health concerns of COVID-19, parents will NOT be allowed in the school building to walk students to their classrooms. Parents must drop students off in the front by driving through the inside drop-off lane. Students are NOT allowed to be dropped off and walk across from the parking. Breakfast is served to all students starting at 7:30am in their classrooms - free of charge.

3:20 pm – Pick up. Parents must drive through the inside pick up lane, with their child’s car tag placed in a visible spot. Students will NOT be allowed to walk across the parking lot for security and safety purposes. Parents must stay in their car at all times. If parents do not have their student’s car tag, they must call the front office at (903)-683-6106 to notify the front office who is there to pick up the student. The front office will verify with Skyward that the student can be picked up by the person calling. Parents will take their driver’s license to the front door while remaining outside the school building. After verifying the child can be picked up by this specific person, the front office will provide them with a temporary car tag. The parent will go back to their car to get back in line.

Cafeteria: G.W. Bradford Primary is a closed campus. At this time, parents/visitors will not be allowed to eat lunch with their students.

Lunch Schedule:

10:45-11:15	Dudley	11:00-11:30	Hesterley	IN CLASS LUNCH	Stewart	12:25-12:55	Killion
10:48-11:18	Post	11:03-11:33	Kinney	11:48-12:18	Williams	12:28-12:58	Lowrance
10:50-11:20	Beard	11:05-11:35	Crawford	11:50-12:20	Fitzgerald	12:30-1:00	Goldsberry
10:53-11:23	Jones	11:08-11:38	Homann	12:10-12:40	Springer	12:50-1:20	Britton
10:55-11:25	Tipton	11:35-12:05	Cudd	12:13-12:43	Godfrey	12:53-1:23	Tubbe
11:50-12:20 IN CLASS LUNCH	Covington	11:45-12:15	Pruitt	12:15-12:45	McMurry		

Class Parties: There will be NO class parties for the 2020-2021 school year.

Dress Code:

The district's dress code is established to teach grooming and hygiene, prevent disruption, and minimize safety hazards. Students and parents may determine a student's personal dress and grooming standards, provided that they comply with the following:

- Wearing articles of clothing that promote gangs, alcohol, tobacco, and/or drugs is prohibited.
- Clothing with language, pictures, and/or drawings which may be interpreted as obscene will be prohibited.
- Immodest dress will not be allowed, which may include: short-shorts, tank tops, spaghetti-strings and/or strapless dresses or see-through materials, inappropriate sleeveless shirts and/or clothing that reveals a bare midriff. All shirts, blouses or any top garment must be buttoned appropriately. Shoes must be worn at all times. No shoes with rollers are allowed.
- Headdress articles will not be permitted. These include caps, hats, and/or other head ornaments.
- Sunglasses (except by written permission of a physician) or improper eyewear will not be permitted.
- Unusual or non-traditional jewelry will not be permitted. These include nose wear such as rings, studs, tongue rings or studs, and/or other body piercing jewelry of any kind, with the exception of pierced earrings for female students.
- Unusual hairstyles considered to be disruptive will not be permitted. These include excessive hair coloring, style, designs in hair, and/or fad haircuts. All styles considered to be potentially disruptive cannot be listed; therefore the school administration will determine whether a particular style is to be considered disruptive and inappropriate.
- Unusual facial make-up or adornments that may be considered to be a possible disruption will not be allowed.

If the principal determines that a student's grooming or clothing violates the school's dress code, the student will be given an opportunity to correct the problem at school. If not corrected, the student may be assigned to in-school suspension for the remainder of the day, until the problem is corrected, or until a parent or designee brings an acceptable change of clothing to the school. Repeated offenses may result in more serious disciplinary action in accordance with the Student Code of Conduct.

Lunch Application: Please refer to Rusk ISD website Family/Student Access, under Food Service Applications. Rusk ISD will be implementing the Community Eligibility Provision (CEP) under the National School Lunch and School Breakfast Programs for the 2020-2021 school year. For 20-21, lunch and breakfast will be free of charge.

Birthday Cupcakes: Due to the growing health concerns of COVID-19, parents will not be allowed to bring cupcakes, snacks, drinks, etc. for birthdays.

Cell Phones: Students MUST turn cellular devices into the office upon morning arrival, and pick them up at the end of each school day.

Report Cards: Report cards require a signature, and must be returned to the student's homeroom teacher.

Doctor's Notes for After an Absence for Illness: When a student's absence for personal illness exceeds three consecutive days, the student/parent will be required to present a statement from a physician or health clinic verifying the illness or condition that caused the student's extended absence from school.

Parent's Note for After an Absence for Illness: A parent/guardian may call or provide a note noting their child's illness and absence from school. With principal approval, 3 absences per semester may be marked excused based on a parent note. If there is no parent documentation of the absence, the absence will be marked unexcused. Excused absences will count in the 90% rule but will be exempt from compulsory attendance.

Additional Campus Information is available in the G.W. Bradford Primary School Student Handbook Addendum, or on the Rusk ISD website.

G.W. Bradford Primary School
Crystal Nichols, Principal
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Rusk, Texas 75785
903-683-6106
903-683-6299 fax