



***RUSK INTERMEDIATE STUDENT HANDBOOK APPENDIX
2020-2021***

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Una traducción de este documento es disponible a su petición por modo de hablar por teléfono a la oficina de la escuela donde asiste su hijo/hija, 903-683-1726

Rusk Intermediate School
2020-2021 Campus Addendum to
Rusk ISD Student Handbook
(available at www.ruskisd.net)

OPTION 1

Face-to-Face Learning

Schedule & Attendance:

7:55 am – 3:20 pm

8:10 am – 8:59 am is considered a Late Arrival

9:00 am – Daily Attendance Time (student considered absent)

3:20 pm – Students signed out before; considered a Leave Early

Students must attend 90% of the days a course is offered (with some exceptions) in order to be awarded credit for the course and/or to be promoted to the next grade.

OPTION 2

School@Home Learning

Schedule & Attendance:

While in a remote learning environment, time management is critical to success. Students and teachers must remain in communication regarding daily schedules and assignments. As with any traditional course, there is a risk of receiving a lower grade if a student falls behind. If students are struggling with time management, then the parent or student should contact the teacher for additional assistance.

Students who login to their Google Classroom each day and engage in teacher-assigned learning are considered “present” and **will not** be marked absent. Students who have not logged-in by 4:00 pm each school day **will** be considered absent. This absence can be resolved if the student engages in daily learning assigned by their teachers via their Google Classroom by 11:59 pm that same day.

Parents and students will receive absence notification via Remind or Global call etc by 5:00 pm each day, and will be reminded of the opportunity to resolve that day’s absence if the student engages in learning before 11:59 pm of the same day via their Google Classroom.

Any absences recorded but resolved by the student before 11:59 pm on the same day, will be reconciled based on login records of the Google Classroom.

If a student is engaged in School@Home learning and completes the entire week’s worth of learning activities on Monday, and does not log in for the remainder of the week, he/she will be marked “present” on Monday **only** and counted “absent” for Tuesday-Friday.

Students must attend 90% of the days a course is offered (with some exceptions) in order to be awarded credit for the course and/or to be promoted to the next grade. Remote attendance will count in the same manner as on-campus (face-to-face) attendance in satisfying this requirement.

7:30 am – Drop-Off. Students may not be dropped off before 7:30 am. Parents must drop students off in the front by driving through the inside drop-off lane, stopping at designated check points. Students are NOT allowed to be dropped off and walk across from the parking lot, or outside lane. Students will go directly to Homeroom classroom for Grab & Go Breakfast.

3:20 pm – Pick-Up. Parents must drive through the inside pick up lane. Students will NOT be allowed to walk across to the parking lot, or outside lane, for security purposes. If you have a message/transportation change for your student, please call the office *before* 2:45 pm, so these messages can be delivered.

Parents are required to remain in their vehicle during Drop-Off and Pick-Up.

VISITORS ON CAMPUS (COVID-19) : Please reference the Rusk ISD Return to School Plan protocols (at www.ruskisd.net) for more information concerning visitors on campus. No visitors will be allowed on campus without an appointment.

Cafeteria: Rusk Intermediate is a closed campus. Breakfast and Lunch will be provided free of charge for every student this school year. Students may bring their own lunch with them upon arrival. No outside food will be delivered, and no mealtime visitors will be allowed on campus.

Water Fountains: Due to COVID-19, all water fountains will be turned off. Students are expected to bring their own water bottle for use throughout the day. Parents are asked to secure water for their child to bring to school on a daily basis, and are asked to assist students, as needed, to clean reusable water bottles daily. Teachers will monitor that students take reusable water bottles home to be cleaned.

Take Home Folders: Each student will be provided a Take Home Folder with class & school information, for Face-to-Face Learners. School@Home Learners will receive this information electronically. Parents are required to sign folders weekly, and to acknowledge electronic contact..

Instructional Roles for Both Learning Environments: Please reference pages 9-13 of the Rusk ISD Return to School Plan (at www.ruskisd.net) for information regarding in-person and at-home learning environments, as well as Special Programs in both environments (Example: Special Education, 504, G/T, ESL, etc.).

Recess / Playground: Administrators will develop a schedule for students to access the playground equipment. All students and staff will be required to wash their hands or use alcohol-based hand sanitizer before entering the playground and upon exiting the playground. Students must maintain social distancing while lining up to return to class.

School Events and Activities: Campuses are prohibited from planning large attendance events such as all-school assemblies, parties, socials, pep rallies, etc. that bring large groups of students together at one time until further notice. Off campus field trips are eliminated, excluding extra-curricular and other UIL events, until further notice.

Dress Code:

The district's dress code is established to teach grooming and hygiene, prevent disruption, and minimize safety hazards. Students and parents may determine a student's personal dress and grooming standards, provided that they comply with the following:

- Wearing articles of clothing that promote gangs, alcohol, tobacco, and/or drugs is prohibited.
- Clothing with language, pictures, and/or drawings which may be interpreted as obscene will be prohibited.
- Immodest dress will not be allowed, which may include: short-shorts, tank tops, spaghetti-strings and/or strapless dresses or see-through material, inappropriate sleeveless shirts and/or clothing that reveals a bare midriff. All shirts, blouses or any top garment must be buttoned appropriately. Shoes must be worn at all times. No shoes with rollers are allowed.
- Headdress articles will not be permitted. These include headbands, caps, hats, and/or other head ornaments.
- Sunglasses (except by written permission of a physician) or improper eyewear will not be permitted.
- Unusual or non-traditional jewelry will not be permitted. These include nose wear such as rings, studs, tongue rings or studs, and/or other body piercing jewelry of any kind, with the exception of pierced earrings for female students.
- Unusual hairstyles considered to be disruptive will not be permitted. These include excessive hair coloring, style, designs in hair, and/or fad haircuts. All styles considered to be potentially disruptive cannot be listed; therefore the school administration will determine whether a particular style is to be considered disruptive and inappropriate.
- Unusual facial make-up or adornments that may be considered to be a possible disruption will not be allowed.

If the principal determines that a student's grooming or clothing violates the school's dress code, the student will be given an opportunity to correct the problem at school. If not corrected, the student may be assigned to in-school suspension for the remainder of the day, until the problem is corrected, or until a parent or designee brings an acceptable change of clothing to the school. Repeated offenses may result in more serious disciplinary action in accordance with the Student Code of Conduct.

Cell Phones: Students MUST turn cellular devices into their Homeroom teacher upon morning arrival, and pick them up at the end of each school day.

Chromebooks: Students will be assigned Chromebooks at the beginning of the school year. Devices will travel to school and home with students daily. Students will be required to charge Chromebooks nightly.

Report Cards: Report cards require a signature, and must be returned to the student's homeroom teacher.

Additional Campus Information is available in the Rusk Intermediate Student Handbook, or on the Rusk ISD website.