



G.W. BRADFORD PRIMARY STUDENT HANDBOOK APPENDIX

2021-2022

440 Collins Street

Mailing: 203 East 7th Street

Rusk, TX 75785

903-683-5592

www.ruskisd.net/gw-bradford-primary

Una traducción de este documento es disponible a su petición por modo de hablar por teléfono a la oficina de las escuela donde asiste su hijo/hija, 903-683-6106

School Day: 7:45 am – 3:20 pm

9:00 am – Daily Attendance Time

(Students considered absent if they arrive after 9:00 am)

3:20 Dismissal – Students that signed out before 3:20 are considered a Leave Early

Perfect Attendance: Requires a student to be present the full day, 7:45 am – 3:20 pm, with no absences (excused or unexcused), late arrivals, or leave earlys. All campuses will notify parents regarding excessive late arrivals and leave earlys. This notification may be done through conference or letter, and will include that 5 late arrivals/leave earlys = 1 day absent for compulsory attendance.

7:30 am – Doors open. Parents must drop students off at the rear area of the campus. Students are NOT allowed to be dropped off and walked across from the parking lot. Breakfast is served to all students starting at 7:30am in their classrooms - free of charge.

3:20 pm – Pick up. Parents must drive through the pick up lane, with their child's car tag placed in a visible spot. Parents must stay in their car at all times. If parents do not have their student's car tag, they must call the front office at (903)-683-6106 to notify the front office who is there to pick up the student. The parent/individual must have their driver's license available to show the administrator on duty. The administrator will verify with Skyward that the student can be picked up by the person calling. After verifying the child can be picked up by this specific person, an administrator will walk the student to them.

Cafeteria: At this time, due to limited seating areas, parents/visitors will be allowed to eat lunch with their students by appointment only. Please call the front office at (903) 683-6106 a day in advance to schedule lunch with your student. A sitting area in the front foyer will be available.

Lunch Schedule:

10:45-11:15	Byars	11:35-12:05	Hesterley	IN CLASS LUNCH	Stewart	11:05-11:35	Tubbe
10:45-11:15	Post	11:35-12:05	Brooks	11:55-12:15	Pruitt	11:10-11:40	Lowrance
10:45-11:15	Beard	11:40-12:10	Crawford	11:55-12:15	Armitage	11:10-11:40	Goldsberry
10:45-11:15	Jones	11:40-12:10	Kinney	11:00-11:30	Dowling	11:15-11:45	Britton
10:45-11:15	Tipton	11:45-12:15	Cudd	11:00-11:30	Godfrey	11:15-11:45	Killion
11:50-12:20 IN CLASS LUNCH	Durrett	11:45-12:15	See	11:05-11:35	Faver		

Class Parties: Christmas and Easter only.

Dress Code: Refer to the Rusk ISD Student Code of Conduct district handbook.

Lunch Application: Please refer to Rusk ISD website Family/Student Access, under Food Service Applications. Rusk ISD will be implementing the Community Eligibility Provision (CEP) under the National School Lunch and School Breakfast Programs for the 2021-2022 school year. For 21-22, lunch and breakfast will be free of charge.

Birthday Cupcakes: Although a parent or grandparent is not prohibited from providing food for a school-designated function or for children in the child's or grandchild's classroom for his or her birthday, please be aware that children in the school may have severe allergies to certain food products. Therefore, it is imperative to discuss this with the child's teacher prior to bringing any food in this circumstance. All food, including cupcakes, must be store bought. No homemade items are allowed. Please check with the classroom teacher to schedule the best time to bring cupcakes.

Cell Phones: Students MUST turn cellular devices into the office upon morning arrival, and pick them up at the end of each school day.

Report Cards: Report cards require a signature, and must be returned to the student's homeroom teacher.

Doctor's Notes for After an Absence for Illness: When a student's absence for personal illness exceeds three consecutive days, the student/parent will be required to present a statement from a physician or health clinic verifying the illness or condition that caused the student's extended absence from school.

Parent's Note for After an Absence for Illness: A parent/guardian may call or provide a note noting their child's illness and absence from school. With principal approval, 3 absences per semester may be marked excused based on a parent note. If there is no parent documentation of the absence, the absence will be marked unexcused. Excused absences will count in the 90% rule but will be exempt from compulsory attendance.

Additional Campus Information is available in the G.W. Bradford Primary School Student Handbook Addendum, or on the Rusk ISD website.

G.W. Bradford Primary School
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Rusk, Texas 75785
903-683-6106
903-683-6299 fax